



ARTS & COLLEGE  
PREPARATORY ACADEMY

## SAFETY PROTOCOLS

When students and or staff are in the building, safety protocols will be in place, taught to all members of our community, and continually revisited and practiced. Below are the basic safety protocols that ACPA will follow. These guidelines were developed with guidance from the Ohio Department of Education, the Ohio Department of Public Health, and the Centers for Disease Control's Considerations for School.

### Daily Health Assessment for Students and Staff

Each day, families will be asked to assess their students health for the following symptoms:

- Fever or chills
- Difficulty Breathing
- Muscle or body aches
- Congestion or runny nose
- Cough
- Fatigue
- Headache
- Diarrhea
- Loss of taste or smell
- Sore throat
- Nausea
- Vomiting

Students and staff should stay home if they are experiencing any symptoms listed above, or if they have a temperature of 99.9° or higher.

ACPA will monitor temperatures as students enter the building each day. Students and staff will enter school via multiple entry points, and will not be allowed to enter the building until their temperature is verified.



# SAFETY PROTOCOLS (CONT.)

## Enhanced Safety Precautions

1. Masks required for everyone in the building
2. Temperature check upon entry for everyone
3. Physical distancing of at least 6 feet at all times
4. Increased time for handwashing
5. Hand sanitizer stations throughout the building
6. Breakfast and Lunch space expanded to other areas
7. Rigorous and routine classroom and common space sanitation
8. Enhanced disinfection of high touch surfaces
9. Signs and messaging present throughout the building
10. No shared student supplies
11. No field trips until further notice
12. Lockers unavailable
13. Dance changing room unavailable
14. No visitors or volunteers
15. Specific safety procedures established for each classroom.



## FACE COVERING EXPECTATIONS IN THE BUILDING

### Students 7-12

Masks are required on the bus, in the hall, and in classrooms. Students will be provided with mask breaks when possible.

### Staff

Masks are required at all times. The teacher may remove the mask while wearing a face shield, or in an appropriate mask break scenario.

### Parents/Guardians

Masks are required upon entry into ACPA.

### ACPA Masks

Students will be provided with ACPA cloth masks. These masks are to be taken home and cleaned after one use. Best practice is to clean a mask after wearing it during the school day. Extra masks will be kept at the school and provided in the case a student or staff member forgets a mask.

### Medical Exemptions

Exemptions for masks will be considered with written documentation from a physician.



## SAFETY PROTOCOLS (CONT.)

### Exhibiting Symptoms at ACPA

If a student or staff member at ACPA begins to exhibit symptoms of COVID-19 while present in the building, they will be immediately isolated until they are able to leave the building.

### Notification of Exposure to COVID-19 at School

ACPA will notify families if their student was exposed to someone who has tested positive for COVID-19. Immediate exposure families will be contacted first.

### Quarantine for Individuals Diagnosed or Exposed to COVID-19:

If an individual tests positive for COVID-19, pursuant to Ohio Department of Health guidelines, families, caregivers and staff are to notify ACPA immediately if they have been exposed to COVID-19 or if they, or any members of their households, have been diagnosed with or presumed to have COVID-19. They also should notify the school if they are quarantined. Staff and students with known exposure to someone with diagnosed or presumed COVID-19 must self-quarantine at home for 14 days. Staff or students who travel to a location with known community spread may choose to self-quarantine at home for 14 days.

School absence policies will reflect these procedures and not penalize students and personnel for required quarantine period(s).

Remote learning plans will be available for all students who are absent for a significant time period to ensure they may continue engaging in learning.

ACPA will work with the Franklin County Public Health Department (FCPH) on COVID-19 surveillance activities by tracking attendance and notifying FCPH of significant increases in absenteeism.

Staff and students with confirmed or presumed COVID-19 must meet conditions prescribed by the Ohio Department of Health and their local health departments prior to returning to school. These conditions may change frequently, and ACPA will maintain frequent communication with FCPH regarding these guidelines.



## POSITIVE COVID-19 RESPONSE

### School Re Entry for Individuals with COVID-19:

Individuals with a positive or presumed COVID-19 diagnosis must be isolated for **10 Days** before returning to school. Individuals must also be fever free without medication for **72 hours**, and 100% symptom free before returning to school.

### School Re Entry for Individuals Exposed to COVID-19:

Family members, staff, and students exposed to COVID-19 must be **symptom free** in order to return to school. Additionally, anyone exposed to COVID-19 will be **quarantined** for **14 days** before returning to school.