



The Arts & College Preparatory Academy (ACPA) is seeking a highly qualified and progressive full time **High School Principal** for the 2021-2022 school year. Applicants should be open to and/or have experience teaching in a non-traditional, arts focused environment, in which climate and culture, and acceptance and inclusivity of all students is a priority. BIPOC applicants are strongly encouraged to apply.

TO APPLY AND BE CONSIDERED FOR AN INTERVIEW, send a cover letter, resume, and copy of an administrative license (or comparable credentials) to jobs@artcollegeprep.org. For more information about ACPA visit artcollegeprep.org

The High School Principal is the instructional leader for grades 9-12 and the direct report for all high school classroom teachers, intervention specialists, school counselors and student support staff. The High School Principal reports to and works collaboratively with the Executive Director in planning and implementing ACPA's high school instructional program. The High School Principal is also expected to work collaboratively with other members of the administrative team to ensure effective administration of the high school academic program.

Main responsibilities of the High School Principal include but are not limited to:

- Reflect and promote the ACPA mission, vision and values (kindness, respect for diversity, honesty, problem solving, awareness, participation and communication) in all interactions with students, staff, parents and caregivers, community partners and other school stakeholders.
- Foster a teaching and learning climate and culture that is progressive, extends curricular autonomy to teachers, encourages instructional risk-taking and non-traditional instructional strategies, encourages arts and cross curricular integration and co-teaching, supports individual student needs, fosters continual student growth, collaboration, completion of graduation requirements, post-grad preparedness and overall student success.
- Be responsive and solution oriented to daily individual, small group, and large group issues, needs and problems of the student body and staff.
- In collaboration with classroom teachers, implement a fair and consistent student support (discipline) program that is values-based and rooted in restorative practices.
- General implementation, oversight and management of:



- School and classroom policies
- Special Education Program
- Graduation requirements
- Bell schedules and the main course schedule
- Extra-curricular programs and activities
- Student schedules
- Staff meetings and communication
- Parent and caregiver communication
- School board communication
- Student recognition
- Student information systems (Powerschool, Schoology)
- Grade reporting
- Course offerings
- Teacher, counselor and intervention evaluations
- Classroom walkthroughs and teacher feedback
- College Credit Plus Program
- Staff professional development

