



Arts & College Preparatory Academy Dean of Students (DoS)

The Arts & College Preparatory Academy (ACPA) is an arts focused, independent community school on the east side of Columbus that serves a diverse population of students in grades 7 through 12 from over 25 different districts in central Ohio. ACPA is in its twentieth year of operation and has consistently been one of the highest performing charter schools in Ohio.

ACPA is seeking qualified candidates for a new Dean of Students position for the 2022-2023 school year. The Dean of Students (DoS) will report to the High School Principal, will be highly collaborative with the school principals and counseling team, and will be integral in establishing individual, class and whole school initiatives that foster a safe and inclusive school culture and climate. The DoS should be familiar with a values-based student support system and discipline practices rooted in restorative justice. The DoS will be responsive to student voice and facilitate student-led initiatives that foster a positive school environment and serve the student population specific to ACPA.

Responsive to organizational change that has occurred after a major expansion project and the effects of the pandemic, the DoS role will be crucial to ensuring continual growth, further expansion of the ACPA program, sustainability, and a commitment to diversity, equity and inclusion in staff and student initiatives.

The DoS will also be instrumental in shaping new school policies that promote the ACPA mission and vision, and the school values of kindness, respect for diversity, honesty, problem solving, communication, participation and awareness. The DoS will also be expected to reflect the mission, vision and values in all interactions with school stakeholders – including students, staff, parents and community partners.

BIPOC candidates are encouraged to apply.

Salary Range: \$48,000 - \$58,000, annual contract.

Benefits: Medical, dental, vision, life, free tele-health access, paid vacation time, state retirement plan.

Qualifications: 5+ years of teaching experience and age appropriate teaching license, or Bachelor's Degree/5+ years of related experience.



Main responsibilities include, but are not limited to:

- Designing and implementing rigorous standards for student behavior, work ethic, engagement, academic performance, commitment to the arts, attendance and overall student success.
- Lead the ACPA Mention program and establish other incentive and reward based initiatives to encourage and promote student recognition and success.
- Collaborate with the counseling team to create and implement school wide social-emotional learning opportunities.
- Collaborate with the principals and counseling team to plan and implement regular class meetings and other assemblies.
- Establish and implement a grade and progress check-in system, rooted in goal setting and achievement, for use in HomeBase.
- Lead the process of developing and implementing individual student behavior plans with appropriate staff, students and caregivers.
- Lead absence intervention meetings.
- Creating and maintaining a supportive alternate learning space for students who are having difficulty achieving and engaging in a regular class setting.
- Actively involve caregivers in student support and creation of behavior plans.
- Creating and implementing a staff supervision schedule and being a visible supervision presence before school, at lunch, after school, in hallways during class change and at school dance and other student events. .
- Work directly with classroom teachers to identify and implement classroom practices that are supportive of individual students, as well as the whole class.
- As needed, work directly with students in the classroom to model and instruct classroom behaviors that are success-oriented.
- Maintain and implement a system that keeps track of student referrals, consequences and outcomes.
- Host a restorative oriented lunch detention.
- Be appropriately responsive to sudden or drastic changes in student performance, grades and/or behavior.
- Support general day to day operations and assist in a solution oriented manner, problems that arise through the course of a school day.

