**ONLINE DAY PLAN**

**2023-2024**

This plan applies to school days that need to be made up if the number of instructional hours missed during calamity days cause the school to fall below the number of required annual instructional hours (920 hours).

Calamity Days are defined as days when school is cancelled due to the following: disease epidemic, hazardous weather conditions, law enforcement emergencies, inoperability of school transportation, damage to the school facility, other temporary circumstances that causes the school facility to be unfit or unsafe for use (as determined by the superintendent of the school). These days do not include closed days caused by staffing shortages, parent-teacher conference days, or professional development days.

* Delivery of instruction for any online days will predominately involve synchronous teacher directed instruction in which students and teachers are interacting in real time on a virtual platform.
* Attendance of students is expected in all regularly schedule courses for the day and attendance will be taken by teachers and reported to the attendance office during every class period, including Homebase.
  + ACPA will document attendance in PowerSchool as on a typical school day.
  + ACPA will contact students and/or caregivers by phone if students do not attend any class unless a pre-arranged excuse in line with ACPA’s attendance policy was received by administration.
* Students with IEP’s, 504s and other regular academic accommodations will receive the same accommodations virtually.
* ACPA will notify students and caregivers of Online Day and instructional plans for Online Days via several methods: e-mail blasts, text blasts, website post and social media posts.
* Teachers and administration can be contacted via e-mail during Online Days. All staff emails can be found here: <https://artcollegeprep.org/about/staff/>
* A chromebook (or comparable) device will be supplied to all students for use during Online Days. Teachers are supplied with a laptop. Any requests for assistance with home internet connectivity can be made with your school principal.