



Community Service Seal Documentation

Student Name: _____

The Community Service Seal is a community seal defined by ACPA. In order to qualify, a student must complete the requirements outlined in this document, which are:

- Complete **50+ hrs** of community service and/or senior internship experience
- Write a **250+ word reflection** of your experience(s). Typed is preferred, but handwritten is permitted. Attach your reflection when you submit this document.

All 50 hours may be completed through one organization/role, but students may also earn hours through two or more organizations. There is more information about what qualifies as community service on page 3.

This form serves as the official documentation for the Community Service Seal.

Students have not earned this seal unless the above is true, and this document has been verified by their counselor. You may submit this form physically or electronically to your school counselor.

By signing below, I acknowledge that I have attached valid documentation of my 50 or more service hours and my own reflection of my experience.

Student signature

Date

Counselor initials

Date Received



TO BE COMPLETED BY THE STUDENT

Student Name:
Community Service Organization(s) and Role(s): 1. 2.
Date Started:
Date Completed:
I acknowledge that I have completed 50 hours of community service.
Student Signature _____

TO BE COMPLETED BY THE COMMUNITY SERVICE SUPERVISOR(S)

I certify that this student has completed the hours of community service in the above-described activity. I acknowledge that I am not a family member of this student.

	Organization 1:	Organization 2:
Supervisor Name:		
Name of Organization:		
Signature:		
Date:		
Email/Phone Number:		



What counts as community service?

Work with any organization that is registered as a non-profit organization in Ohio or the U.S. may count as community service.

- Potential non-profit organizations can be found here:
 - Agencies: <https://serveohio.galaxydigital.com/agency/>
 - Available opportunities: <https://serveohio.galaxydigital.com/need/>
- Students who complete their senior internship with a community service-oriented non-profit organization will qualify for the Community Service Seal

Additionally, community service can be completed through local opportunities with approval from administration.

The following types of community service may be applied to the seal with approval from administration:

- Previously documented and signed community service hours
- Neighborhood or other local services (approval required prior to start)
- Other ideas approved by administration (approval required prior to start)

On page 2, there is space for filling out information for two different organizations if you completed community service with more than one. If you worked with more than two organizations, please use another copy of this form to document it and submit all forms together.

