



Approved: \_\_\_\_\_

Resolution No.: \_\_\_\_\_

## **ARTS AND COLLEGE PREPARATORY ACADEMY**

### **RELIGIOUS ACCOMMODATIONS POLICY**

The Board of Directors has adopted the following Policy to accommodate the sincerely held religious beliefs and practices of individual students with regard to all examinations or other academic requirements and absences for reasons of faith or religious or spiritual belief system.

#### **Religious Expression Day Absences and Accommodations**

Students are permitted up to three (3) religious expression days each school year to take holidays for reasons of faith or religious or spiritual belief system, or to participate in organized activities conducted under the auspices of a religious denomination, church, or other religious or spiritual organization. Such absences are referred hereinafter as a Religious Expression Day. The School shall not impose an academic penalty as a result of a student being absent for a Religious Expression Day and students that are absent for a Religious Expression Day are nonetheless permitted to participate in any interscholastic athletics or other extracurricular activities on days they are absent for a religious expression day.

Students will be provided with alternative accommodations for examinations or other academic requirements missed due to a Religious Expression Day approved by the School administrator if the student's parent/guardian provides the School administrator with written notice of up to three (3) specific dates for which alternative accommodations are requested. Such written notice must be provided no later than fourteen (14) school days after the first day of the school year, or fourteen (14) school days after the date of enrollment for a student who transfers to or enrolls in the School after the first day of the school year. Upon approval of a request for an accommodation, the School administrator shall require the appropriate classroom teacher or teachers to schedule a time and date for an alternative

examination or other academic requirement if the approved Religious Expression Day absence creates a conflict, which may be before or after the time and date the examination or other academic requirement was originally scheduled.

The School administrator shall not approve more than three (3) written requests per school year per student for Religious Expression Day absences described above. In approving requests, the School will not inquire into the sincerity of a student’s religious or spiritual belief system, but the School administrator, or their designee, may verify any written request by contacting the parent/guardian whose name appears on the written request. In the event that the parent/guardian disputes having submitted such written request, the School administrator is authorized to deny the request.

Any absences excused under this Policy will not be considered in determining absence hours for the purpose of parental notification requirements when a student is deemed to be “excessively absent”.

Please contact Catherine McMillin, High School Principal, for any inquiries regarding this policy.

**Non-exhaustive List of Major Religious Holidays**

Rosh Hashanah	Oct. 2-4, 2024	Sept. 22-24, 2025
Yom Kippur	Oct. 11-12, 2024	Oct. 1-2, 2025
Diwali	Oct. 31 - Nov 1, 2024	Oct. 20-21, 2025
Hanukkah	Dec. 25, 2024 - Jan. 2, 2025	Dec. 21-29, 2025
Ramadan	Feb. 28 - March 30, 2025	Feb. 17 - March 18, 2026
Ash Wednesday	March 5, 2025	Feb. 18, 2026
Eid al-Fitr	March 29-30, 2025	March 19-20, 2026
Pesach (Passover)	April 12-20, 2025	April 1-9, 2026
Good Friday	April 18, 2025	April 3, 2026
Easter	April 20, 2025	April 5, 2026
Eid al-Adha	June 6-7, 2025	May 26-27, 2026